

Westfield Fire and Rescue District

Regular Meeting
March 2, 2015

Trustee Likley calls the meeting to order at 6:00 PM

Roll call: Schmidt- aye, Likley- aye, Thombs- aye.

Comments from the floor-None

Chief's Report

- ✓ Total # of calls was 28; squad- 11, fire- 13, motor vehicle accidents-4. Township- 19, Village- 5, Lodi- 1, Lafayette-1, Seville- 1 and 1 other.
- ✓ Awards Banquet will be held on march 7, 2015 at 6:15PM
- ✓ EMS Pharmacy License with the state is due this month. There will be a \$150.00 fee. Purchase order request coming once the application is complete.
- ✓ Association has agreed to donate \$625.00 towards the purchase of a k-12 saw. The cost is \$1250.00 and \$199.00 for an additional rescue blade for a total of \$1444.98. The trustees will support this purchase.
- ✓ 161-1 Truck contract signed. The insurance checks have been deposited in the bank and a check will be issued to Guilford Township for the use of their truck.
- ✓ Clearing fire hydrants- The department has GPS locations for all hydrants so this is not a concern.
- ✓ Williams will be graduating from H.S. with her EMT basic certification so she will be on the schedule starting this summer.
- ✓ Less calls for mutual aid with Lodi and the chief has not heard back regarding the mutual call resolution.

Likley makes a motion to support a joint purchase with the Fire Association for the purchase of 1 blade and a k-12 Saw; seconded by Schmidt. Roll call: Likley- aye, Thombs- aye, Schmidt-aye. The motion passes.

Fiscal Officer's Report

- Payments in the amount of \$10,712.02.
Discussion: Provident- Liability Insurance
Fire Programs- annual fire programs (software program for state reporting)
Cuyahoga Community College- Training for Sarah Skiva

Likley makes a motion to approve the bills in the amount of \$10,712.02 as submitted; seconded by Thombs. Roll call: Thombs-aye, Schmidt- aye, Likley- aye. The motion passes.

- Cash Summary by Fund in the amount of \$484,328.68.
- Working on permanent appropriations and documents will be ready for next meeting.

Westfield Fire and Rescue District

Minutes to be approved

Likley makes a motion to accept the February 16, 2015 meeting minutes as corrected; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.

Old Business

Personnel Policy- Likley sent a copy to all of the Board Members and Assistant Prosecutor Thorne for a final look. All employees will attend a presentation and sign the policy. The policy is a requirement from the Insurance Provider.

Records Retention- on hold

New Business

Records Retention-on hold

WFRD Personnel Policies presentation date to be announced (Kelly Austin or Bill Thorne present to the WFRD).

WFRD is offering township employees CPR/ AED training. This will be offered to all zoning board and a date will be announced.

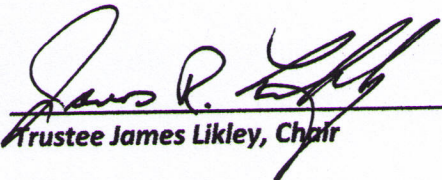
Announcements

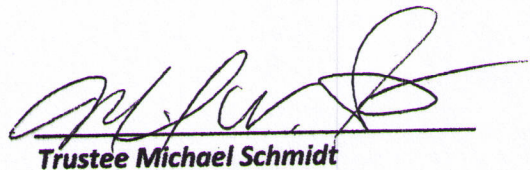
March 16, 2015 WFRD regular meeting @ 6:30 PM

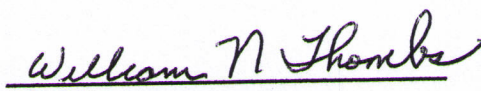
Likley makes a motion to adjourn at 6:35 PM; seconded by Thombs. Roll call: Likley- aye, Thombs- aye, Schmidt- aye.

Respectfully submitted by: Cheryl Porter

Date approved: 3-10-15


Trustee James Likley, Chair


Trustee Michael Schmidt


Trustee William Thombs